

**North Lakes Community Council Minutes
Boys and Girls Club Wasilla
Annual Board Meeting January 11, 2024**

A. Call to Order/Determination of Quorum

1. Called to order at 7 pm
2. Determination of Quorum: 4 Board members present, Quorum established. T. Bair resigned effective earlier today so Vice President position is vacant.
3. Pledge of Allegiance led by F. Conoway, Member at Large

B. Agenda Discussion/Approval:

1. Review proposed agenda/identify changes or additions
2. Approval of Agenda as amended adding resignation of Vice President under item G on Agenda. P. Purcell moved to approve the agenda as amended, Seconded by F. Conoway, agenda approved unanimously as amended.

C. 2024 Budget Review & Approval

Draft Budget was presented. Discussion followed and items on budget were reviewed. The CAP Agreement with the Borough for use of funds received today was also reviewed and will be signed and returned to Borough. Motion by P. Purcell to approve budget as presented, second by J. Coleman, approved unanimously. Budget document title will be changed to replace "DRAFT" with "Approved" and Board will present it to members at the 1/25/24 Membership Meeting.

D. 2023 Annual Financial Report:

The 2023 Annual Budget Report, Balance Sheet and Profit and Loss Report were reviewed by members. Motion by F. Conoway to approve report as presented, seconded by P. Purcell, approved unanimously.

E. Treasurer Transition

R. Sayen-Lambert, outgoing Treasurer and J. Coleman, new Treasurer reported on their transition and the specific accounting and tax return preparation services that R. Sayen-Lambert will continue to provide on a voluntary basis. J. Coleman, Treasurer will be signing IRS reporting. Signers on Bank account will be R. Hanson, President and J. Coleman, Treasurer. The Treasurer will provide a verbal report at the next Membership Meeting on the success of this transition, including recognition of R. Sayen-Lambert's willingness to continue supporting the NLCC.

**** Motion by P. Purcell to continue meeting to 8:30 pm, seconded by J. Coleman, approved unanimously.**

F. Committees Review – Article 10 Section 3D

Currently 3 standing committees: Finance, Bylaws, and Nominating. Currently 3 Special Committees: Road and Traffic Safety, Communications, AMCO. The Intergovernmental Liason Committee was previously dissolved at the November 2023 Membership meeting.

Discussion followed.

1. Finance Committee (Standing): P. Purcell moved to retain Finance Committee with the following members R. Sayen-Lambert, J. Coleman, L. Calandri and J. Matlock. Seconded by J. Coleman and approved unanimously. The Committee will identify a Chairperson at their next meeting and advise the Board.
2. Bylaws Committee (Standing): P. Purcell moved to retain the Bylaws Committee with following members, R. Hanson as Ex-Officio, P. Purcell and N. LaFluer if she is willing. P. Purcell will also ask for one additional member at the January meeting. Motion seconded by J. Coleman and approved unanimously.
3. Nominating Committee (Standing): P. Purcell moved to retain the Nominating Committee with members P. Purcell, L. Calandri and ask for one other member at the January meeting. Seconded by F. Conoway, approved unanimously.
4. Road and Traffic Safety Committee (Special): J. Coleman moved to continue committee with C. Schnipke, R. Greenberg, D. Willequer, M. Anderson, and R. Hanson (Ex Officio), Committee will ask J. Lutzinger if he is willing to continue, seconded by P. Purcell, motion approved unanimously.
5. and 6. Communications Committee (Special) and AMCO Committee: R. Hanson moved to dissolve the Communications and AMCO Committees and rely on individual Board Members to fulfill primary responsibilities, P. Purcell seconded and motion passed unanimously.

G. Other Agenda Topics Identified By Board Members

1. Theron Bair Resignation: Article 9 Section 8B Vacancy is to be filled by a general member appointed by the President and then approved by the Board. That appointed member then serves until the next Annual Membership meeting at which time Board elections are conducted. Current Board members discussed potential candidates. R. Hanson, President will reach out and see if he can locate a candidate that will agree to serve. NOTE: Subsequent to the 1/11/24 Board meeting, R. Hanson spoke with R. Greenberg who agreed to join the Board if approved. R. Hanson then conducted an email voting process with P. Purcell, J. Coleman and F. Conoway. R. Greenberg's appointment was approved unanimously on 1/12/24. She will begin her Board service immediately.

H. Action Items – Review

1. J. Coleman, Treasurer will lead the Board presentations of the approved 2024 Budget and the successful

- Treasurer Transition to member at the 1/25/24 meeting.
- 2. R. Hanson and J. Coleman will meet in mid February and change names on the Bank Account.
- 3. R. Hanson and P. Purcell will meet with Rachel Sayen-Lambert at her office to take possession of the historic NLCC files and materials. R. Hanson and P. Purcell will then work to organize and establish appropriate files, records and documentation system.
- 4. F. Conaway will make contact with the vendor who services the Rent-a can facility at Cottonwood Lake Park. Purpose is to establish a primary NLCC point of contact to assure this vendor provides service on an appropriate frequency, which may be adjusted throughout the year.
- 5. R. Hanson will summarize the outcome of various Committee assignments at next Membership meeting.
- 6. R. Hanson will work to improve tele-video conferencing capabilities.

I. Adjournment at 8:30 pm

Signed by: Rod Hanson

Rod Hanson, President

1/26/24

Date Signed

Attested by: Patricia Purcell
Patricia Purcell, Secretary

1/26/24
Date Signed