Community Development / Grant Funding Application - 2026

NORTH LAKES COMMUNITY COUNCIL. INC.

A Non-profit Community Service Organization

Name / Title of Project: _____

Sponsoring Resident or Organization: _____

Contact Person:_____

Address: _____

Phone: _____

Email: _____

Please Check One
☐ Charitable Donation
☐ Project

(Please attach additional information, if necessary)

Project location: *(Be specific: attach a map, if necessary)*

_____

_____

_____

_____

_____

_____

_____

Describe the need/goal and proposed project/solution: *(You may attach any additional information that will help people evaluate the project such as studies, reports, a list of resources)*

_____

_____

_____

_____

Describe specific group the project benefits: *(You may attach any additional information that will help people evaluate the project such as studies, reports, a list of resources)*

_____

_____

Project Leader Name/Contact Info:

_____

_____

Role/Commitment to (# of days / week devoted to project) and methods of ensuring project goals are carried out:

_____

_____

_____

Describe Partners and their role and commitment to the project:

Partner 1:

Name: _____

Partner Email: _____

Partner Phone: _____

Role/Commitment:

_____

_____

Partner 2:

Name: _____

Partner Email: _____

Partner Phone: _____

Role/Commitment:

_____

_____

What is the project lifespan? (How long will it last and when will it require refurbishing or replacement?)

_____

_____

Describe required community support for the project: (Does it need volunteer hours, maintenance or money to maintain weekly, monthly, annually?)

_____

_____

Can the project go forward with partial funding: If only part of your request can be granted, does that put a stop to the project? Explain what portion of the project goes forward and what does not. Include details of where other funding would come from.

_____

_____

Attach a cost estimate broken down so that the committee can analyze.

Projected Estimated Cost $ _____

Estimated Project Start Date: _____

Estimated Completion Date: _____

Attach a high-level project schedule (Little Detail).

Points	Possible	Awarded	Explanation
Completeness	5		Is every area of the application filled out completely and is it legible? Typed responses preferred. Diagrams, maps drawings, CAD etc. will typically garner more points relative to the complexity of the project. May earn 5 points.
Location	10		Is the project located within the boundaries of the North Lakes Community Council? Location of projects within the boundaries is preferred but does not disqualify a project from being ranked. Submitters may receive 2.5 points if the project is somehow related to NLCC groups and will benefit them. May earn 10 points.
Goal	20		Goal is considered the most important aspect of the application. What will the membership of the NLCC benefit from investing money with this project? May earn 20 points.
Management	5		Response must describe the administrative and operational structures that will be used for performing the proposed project. For example, consider: who will have overall responsibility for the contract? Who will have direct responsibility for specific disciplines? What will the lines of authority be? May earn 5 points.
O&M Support	10		Will this project require a continuous volunteer effort or other support? Describe: (Does it need volunteer hours, maintenance or money to maintain weekly, monthly, annually?) Less support garners more points. Less support indicates a project more likely to succeed. May earn 10 points.
Lifespan	20		How long will the benefit last? Will the project require additional annual funding to keep it going? Points directly awarded in relation to the number of years' project is viable. May earn a maximum of 20 points.
Schedule	10		Provide a schedule with key activities together with their resource commitment necessary to complete the project in accordance with schedule. How long will the project take to complete? May earn 10 points.
Partial Funding Phases	5		Can the project be built out in phases if only partial funding is available? Provide phase dollar amounts and short description. May earn 5 points.
Partial Funding Other Sources	5		Can the project go forward with partial funding? If a request is made for X dollars can it go forward with a lesser amount? Where is that "other" funding coming from? May earn 5 points.
Cost Estimate Detail	10		Is the cost estimate in sufficient detail to allow the committee to analyze the project and its probability of financial success? What part of the project is for administrative costs? May earn 10 points.
Totals	100		

Name / Title of Project _____

Amount Awarded: _____

Approval by NLCC Board: _____

Date Approved: _____